



<b>Other Fees</b>	Administration fees (\$Nil) Reassessment fees (\$250 per unit, please see our website) RPL fees (\$270 per unit, please see our website)
<b>Funding</b>	<p><b>Circle the option that applies to you.</b></p> <p>This training      <b>IS</b>    <b>IS NOT</b>    provided with State Government Funding.</p> <p>Enrolling in this course may impact your eligibility for future funding.</p> <p>Funded students enrolling into this course must be (tick each criteria you meet):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 15 Years or over (no longer attending school)</li> <li><input type="checkbox"/> Queensland Residency</li> <li><input type="checkbox"/> Australian/New Zealand Citizens OR Australian Permanent Residence OR Temporary residence on the pathway to permanent residency</li> <li><input type="checkbox"/> <b>MUST NOT</b> hold or be enrolled in a Certificate IV or Higher qualification at the time of enrolment (Foundation Skills and Certificates completed while still at school are accepted - checks are completed to confirm)</li> </ul> <p>It is a requirement of your funding that you complete and return the Training and Employment Survey within three months of completing or discontinuing your subsidised training. By signing this document you agree to meet this requirement.</p>
<b>Other Information</b>	<p>Your Student Information Guide contains general information about Ashley Institute of Training. For specific information on the following policies and procedures, see our website.</p> <ul style="list-style-type: none"> <li>• P-006.2 Complaints and Appeals</li> <li>• P-017.2 Student Support</li> <li>• P-025 Code of Conduct</li> <li>• P-033.2 Fees, Charges, and Refunds</li> <li>• P-039.2 Privacy and Personal Information</li> <li>• P-048.2 Recognition</li> <li>• P-019.2 Access and Equity</li> <li>• P-057.2 Training and Assessment</li> </ul>

- I understand my fee obligations have been discussed and details provided on this Statement of Fees
- I have been provided with a copy of the Student Information Guide which details all support services available to the students
- I understand that the marketing brochure I have been supplied with lists all the units of the course
- I confirm that my signature and date below confirm the date that I was provided with all this information
- If I am a Higher Level Skills funded student**, I also confirm I have been provided with a copy of, and read the Higher Level Skills Fact Sheet
- I confirm that I have had explained and been provided with D-351 Certificate 3 Guarantee/Higher Level Skills Fees, Charges, Concessions, Refunds that fully explains the Fees & Charges, Concessions Fees and Refunded Fees page for the Certificate 3 Guarantee/Higher Level Skills for which I am eligible

Student Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Employer Declaration** – *This declaration is to be filled out if the employer is paying the Course Fees on behalf of the student.*

- I understand my fee obligations as per the P-033.2 Fees Charges and Refunds Policy & Procedure on the RTO website.
- I understand that if the employment status of the student changes I must notify the RTO.

**For employers of Trainees and Apprentices**

- I confirm I have read and understood the Employer Information Guide.

Employer Name \_\_\_\_\_

Employer Position \_\_\_\_\_

Employer Signature \_\_\_\_\_

Date \_\_\_\_\_